



Your Assurance of Pure Silk

SILK MARK ORGANISATION OF INDIA
SILK MARK CHENNAI CHAPTER
Sponsored by CENTRAL SILK BOARD
28/22, K.K. Salai, Kaveri Rangan Nagar
SALIGRAMAM CHENNAI – 600 093.
Ph. (044) 23760106/23764774

CSB/RO(CH)/9(5)/ 2015-16/ SMOI/ EXPO

7th October 2016

To

Sir,

Sub: - Providing of security service for **Silk Mark Vanya Silk Expo- 2016- Chennai** – Reg

Silk Mark Organisation of India (SMOI), Chennai Chapter promoted by Central Silk Board, Ministry of Textiles, Government of India is organising the **Silk Mark Vanya Silk Expo- 2016 from 6th to 12th Decemeber, 2016 from 11.00 am to 8.00 pm at Valluvarkottam, Nungambakkam, Chennai** where India's finest and purest silk products will be on sale from various states. Silk Mark Label which is the only assurance available for pure silk, is an initiative by the Ministry of Textiles, Government of India.

The Expo has about 55 stalls from 12 states which will showcase and display attractive textures, rich design of silk products and silk handicrafts items from different parts of the country. **In this regard SMOI is inviting competitive quotation for providing security service during the Expo period and one day before starting of the Expo.** You are requested to submit the **competitive rate inclusive of all the taxes and other charges** as per the terms and condition in the next page.

The required number of the security persons per shift will be 8 persons with one Security Officer and rate should be quoted separately for the security person and the security officer.

The envelope containing the competitive quotation should be sealed and submitted duly superscribing on the envelope as "**Quotation for providing Security Service for Silk Mark Vanya Silk Expo- 2016- Chennai**" to the above address.

The Last date for accepting the quotation is on or before 03/11/2016 till 2.00 PM. The received quotations will be opened at 10 AM on 4/11/2016 in this Office.

Yours faithfully

[D.KIRUBAGARAN]
Nodal Officer

Encl.. Terms and conditions

Terms and Condition

- The rate quoted should be clearly mentioned with the number of duty hrs (either 8 hrs or 12 hrs duty).
- Total rate per person should be mentioned clearly with all allowances and other taxes etc.,
- The person should be with uniform and shoes.
- The Nodal Officer, Chennai Chapter, Silk Mark Organisation of India, Central Silk Board, Chennai, reserves the right to increase or decrease the required number of persons mentioned in the enquiry letter.
- The rate quoted should be valid for One month from the date of issue of the work order.
- Payment shall be made on satisfactory compliance of the assignment. **No Advance payment is admissible.**
- The quotations received after the due date and time prescribed, shall be summarily rejected.
- No escalation charges will be entertained during the period of the contract, once the quotation is accepted and contract is awarded.
- The Nodal Officer, Chennai Chapter, Silk Mark Organisation of India, Central Silk Board, Chennai reserves the right to accept or reject any [or] all the quotations either in part or in full.
- The bidder may seek clarification regarding bidding condition, process in case of rejection of their quotation.