
 SILK MARK INDIA <i>Your Assurance of Pure Silk.</i>	BANGALORE CHAPTER SILK MARK ORGANISATION OF INDIA Central Silk Board, Ministry of Textiles, Govt., of India] # 14, Vatal Nagraj Road, Okalipuram, Bangalore-21. Regd., No. 1054/2003-04 Ph: 080-23120274 / 2342 1144	
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No. SMOI/BLR/EXPO/6A/2017-18/Bangalore

Date: 29/12/17

To

Dear Sir,

Sub: Silk Mark Expo 2018 Bangalore inviting lowest quote for providing Infrastructure Facilities and services – reg..

The Silk Mark Organisation of India,(SMOI), Central Silk Board, Ministry of Textiles, Government of India is planned to organize National level Exhibition cum Sale of **Silk Mark Expo 2018 Bangalore** from 2nd to 11th Feb 2018 (10 Days) at Karnataka Chitrakala Parishath, Art Complex, Kumara Krupa Road, Bangalore-560001. The Expo is organized for the promotion of Indian Silks and Silk products to popularize Silk Mark Label, a purity Symbol of silk through the Authorised Users of Silk Mark.

In this connection, the Exhibition organizing committee is looking for a well experienced service provider for providing Infrastructure facilities and basic service of the expo.. The details of requirements of infrastructure and the desired service for the forth coming Silk Mark Expo 2018 Bangalore are specified below.

#	Particulars	Specifications
1	Fabrication of Stalls 33 Nos Each Stall fabricated by Octonorm Board with 3 Tables with white cloth, 2 Nos Chairs, 4 spot Lights (LED), one power plug, Fascia with name and stall Nos (Projected from the back panel with three Shelves 5' H x 10' W - as per design enclosed)	3x2.5 mtr 3 Nos 1,2,3
		2.5x2.5 mtr 2Nos. 31,32
		2.5x 2.0 mtr 5 Nos 15,16,17,18, 33
		2.0x2.0 mtr 23 Nos 4-14 =11,19-30 =12
2	Floor carpeting - new carpet only (Mono type Synthetic carpet- colour to be matched with fascia. For total area of the venue in Red colour or Grey colour)	App.3200 sq.ft For Gallery III & IV of the KCP Floor plan
3	Fabrication with octonorm partition for Silk Mark Theme Pavilion Size -24'L x 6' W Display Tables Spot Lights Chairs	6 Nos 12 No 2 Nos
4	Fabrication with Octonorm partition for Vanyasa Silk theme pavilion) Size 24'L x 6'w' Display Tables Spot Lights Chairs Raised platform for 6" height x 20 'L x 5' w Side glass panel for 4'height 5'w	2 Nos 20 Nos 2 Nos 1 No 2 Nos.
5	For inaugural day Flower Decoration for Expo Hall Entrance Lighting Lamp -5 ft decorated with flowers Flower Bouquets for VIP and Ribbon, Scissor, Tray, Candle	1 No 4 Nos

6	Back Drop Design for Silk Mark Theme pavilion Design Size may vary as per the requirement at the time of Expo (The art work design will be supplied)	20'w x 8' H
7	Back Drop Design for Vanya Silk Theme Pavilion Design Size may vary as per the requirement at the time of Expo (The art work design will be supplied)	10'w x 8'H = 1No
8	Banner at the entrance Door of the Hall Design Size may vary as per the requirement at the time of Expo (The art work design will be supplied)	10'w x 2'h =1 No
9	Entrance Banner with wooden frame at the gate two sides Design Size may vary as per the requirement at the time of Expo (The art work design will be supplied)	10'w x 6'h = 2 Nos
10	Mirrors with stand (1.5 ft x 5ft)	6 Nos
11	Box type 4 side Flex Digital Printing and fixing with wooden frame structure	size 8'h x3'w 4 Nos
12	Extra furniture for stalls on rent basis -(tariff to be furnished)	Mandatory
13	Any other requirement on actual basis	

Mandatory permissions required to be obtained from the concerned Government offices like Corporation, Police, Health and Fire in coordination with SMOI officials.

In view of above requirement, you are requested to kindly furnish your proposal in two parts

- a) Your Company profile with details of company's core team, experience in assignments undertaken so far, strength and capabilities, No. of Exhibitions conducted at Bangalore and other places
- b) **Your best Quote / Rate/ Rent on unit and Sq.ft and No. basis with respect to above heads of Items and activities in separate sealed envelopes to be sent to the undersigned on or before 19nd Jan 2018 along with an EMD AMOUNT @ 2 % of the quoted amount drawn in Nationalised Banks /reputed banks .**

The responding agencies would be first scrutinized on the basis of their part (a) technical information and only the short listed firms would be invited on specified date for tender opening procedure and comparison of the part(b) financial details.

The final selection of the firm / agency would be on the basis of lowest Financial Quote, Merit and field experience.

The programme is self sustainable with a limited budget and for promotion of Silk Mark among Traders and Consumers. Keeping in view, your possible lowest quotation is invited.

The terms and conditions is enclosed herewith for reference,

Yours faithfully,

Encl:1..Terms and conditions

2. Particulars of details – Part (A)&Part (B).

3. Floor plan

(M.Umesha)
Assistant Director (Insp.)

Suggested formats for Part A (Technical)

Sl.No	Particulars	Details
1	Background information of the company /firm	
2	Details of achievements & experience in organizing exhibitions / expos etc	
3	Introduction of core team and profile of members	
4	Total No of exhibitions conducted at Bangalore	
5	Major Strengths and capabilities	
6	Profiles of major clients (details to be enclosed)	
7	Any other relevant information	

Suggested formats for Part B (Financial)

#	Particulars	Specifications	Rate /unit, Total Amount in Rs
1	Fabrication of Stalls 33 Nos Each Stall fabricated by Octonorm Board with 3 Tables with white cloth, 2 Nos Chairs, 4 spot Lights (LED), one power plug, Fascia with name and stall Nos (Projected from the back panel with three Shelves 5' H x 10' W - as per design enclosed)	3x2.5 mtr 2.5x2.5 mtr 2.5x 2.0 mtr 2.0x2.0 mtr	3 Nos 1,2,3 2Nos. 31,32 5 Nos 15,16,17,18,33 23 Nos 4-14 =11,19-30 =12
2	Floor carpeting - new carpet only (Mono type Synthetic carpet- colour to be matched with fascia. For total area of the venue in Red colour or Grey colour)	App.3200 sq.ft For Gallery III & IV of the KCP Floor plan	
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11	Box type 4 side Flex Digital Printing and fixing with wooden frame structure	size 8'h x3'w 4 Nos	
12	Extra furniture for stalls on rent basis -(tariff to be furnished)	Mandatory	
13	Any other requirement on actual basis		

Total Amount = Rs.
GST = Rs.
Grand Total = Rs.

SILK MARK ORGANISATION OF INDIA. BANGALORE CHAPTER

INFRASTRUCTURE WORK TERMS AND CONDITIONS FOR SILK MARK EXPO 2018

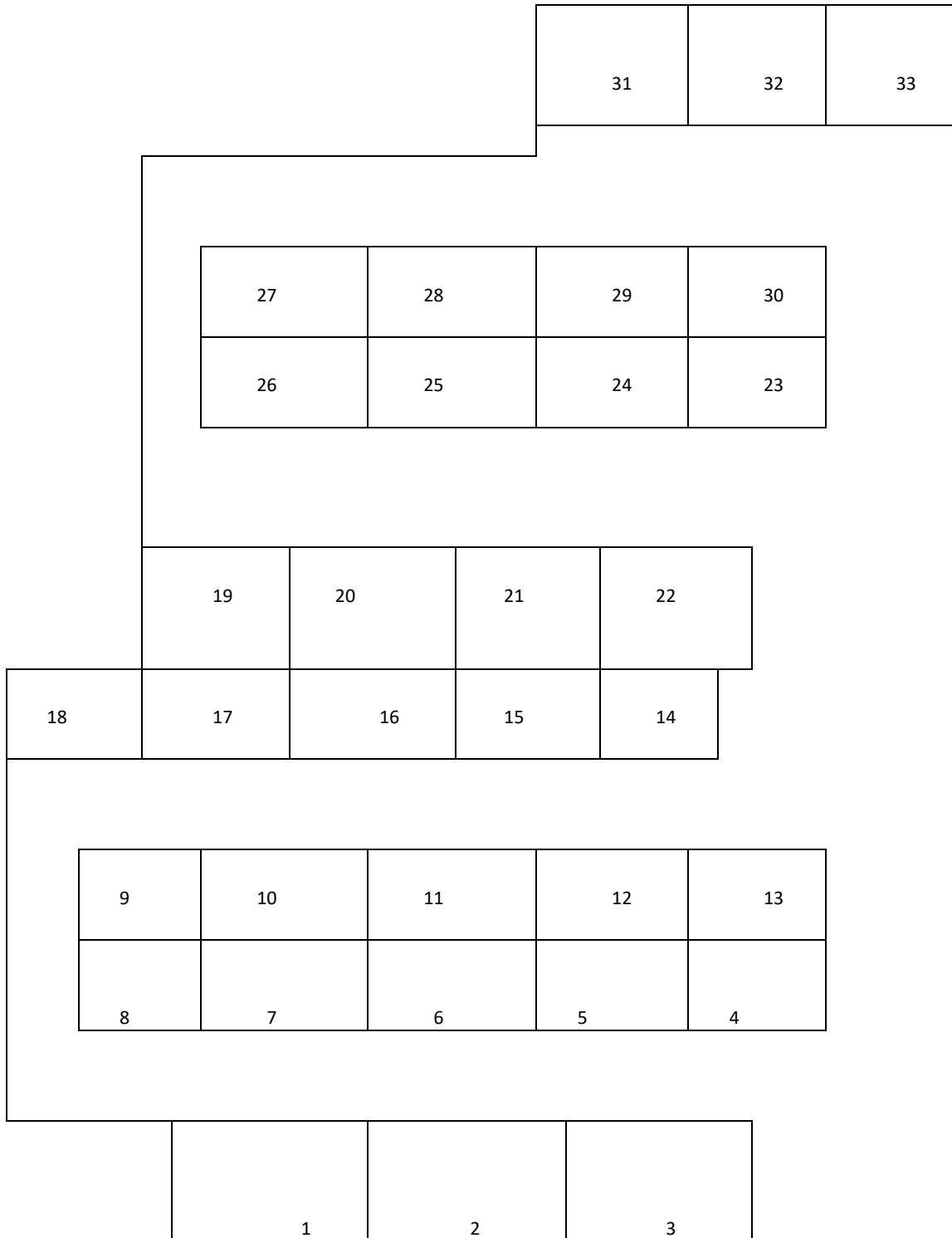
1. **RATES AND APPLICABLE TAXES:** The parties should clearly quote the rates on per unit/sq.ft basis and applicable rate of service and any other taxes
2. **FLUX PRINTING:** The quality of the flux printing is to be used only Star Flux 4 pass
3. **ESCALATION CHARGES:** No escalation charges will be entertained during the currency of the contract, once the service provider is accepted and contract is awarded.
4. **VALIDITY:** The rates quoted should be valid for a period of 60 days from the date of opening the service provider.
5. **E.M.D:** The service provider should be accompanied with **2 % EMD** of the total amount quoted drawn in favour of “Silk Mark Organisation of India” by a demand draft/pay order payable at Bangalore from a Nationalized / Reputed banks. The service provider received without EMD will be summarily rejected.
6. **LAST DATE FOR SUBMISSION OF SERVICE PROVIDER (PART A & B) :** The last date for submission of the sealed competitive quotation is **19th January 2018 up to 3.00 P.M.** The envelope containing the competitive quotation should be sealed and submitted to **The Assistant Director(Insp.)/ Executive, Silk Mark Organisation of India, Bangalore Chapter, Central Silk Board, “Resham Bhavan’ #14, Vatal Nagaraj Road, Okalipuram, Bangalore-560 021** duly super scribing on the envelope as **“SERVICE PROVIDER FOR SILK MARK EXPO 2018 -INFRASTRUCTURE”**.
7. **OPENING THE SERVICE PROVIDERS:** The responding agencies would be first scrutinized on the basis of their **PART A INFORMATIONS** on **19-01-2018** and only the short listed firms would be invited on the same day i.e **19-01-2018 at 4.00 pm** for tender opening process and comparison of the **PART B DETAILS**. The final selection of the firm/ agency would be on the basis of lowest financial quote.
8. **LATE QUOTATIONS:** The service providers received after the due date and time prescribed shall be summarily rejected.
9. **REFUND OF E.M.D:** The EMD amount of the unsuccessful bidders shall be returned, by a cheque, within 60 days from the date of opening of the service provider. The EMD of the successful service provider shall be adjusted in the final payment.
10. **RIGHT TO ACCEPT OR REJECT:** The Assistant Director(insp.), Bangalore Chapter, Silk Mark Organsiation of India, Central Silk Board, Bangalore, reserves the right to accept or reject any [or] all the service providers either in part or in full without assigning any reason’s/ thereof.
11. **PAYMENT:** The bill of cost for rendering desired service supply shall be made within 30 days after the satisfactory completion of the event. No advance payment shall be made.
12. **ADDITIONAL INORMATION, IF ANY:** For any/all information, the successful service provider may contact The Assistant Director(Insp.), Silk Mark Organisation of India, Central Silk Board, ‘Resham Bhavan, #14, Vatal Nagaraj Road, Okalipuram, Bangalore – 560 021 (Phone:23421144 / 23120274) and visit **web:silkmarkindia.com**

Silk Mark Expo 2018 Floor Plan

Karnataka Chitrakala Parishath, Kumara Krupa Road, Bangalore

Expo period 02/02/2018 to 11/02/2018 (10 Days)

Total No of Stalls -33 Nos



Stall Size

3.0x2.5 m

2.5x2.5 m

2.5x2.0 m

2.0x2.0 m

No of Stalls

3 Nos

2 Nos

5 Nos

23 Nos

Stall Nos

1,2,3

31, 32

15- 18, 33

4-14 - 11Nos , 19-30 - 12 Nos