



SILK MARK ORGANISATION OF INDIA
CENTRAL SILK BOARD
Ministry of Textiles, Govt. of India
14, Vatal Nagaraj Road, Okalipuram, Bangalore – 560021
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www.silkmarkindia.com
Regd. No. 1054/2003-04



No.SMOI/BC/EXPO/2019-20

Date: 22-10-2019

To

Dear Sir,

Sub: Collection of Rate Quotations for Supply of printed materials for Silk Mark Expo 2019, Bangalore - Reg.

Silk Mark Organisation of India, Central Silk Board, Ministry of Textiles, Government of India, Bangalore is planning to organize 07 days National level Exhibition cum Sale of Silk Mark Expo 2019, Bangalore from **10th to 16th December 2019** at Karnataka Chitrakala Parishath, Kumara Krupa Road, Bangalore - 560 001. The event is organized for the promotion of Indian Silks and Silk products to popularize Silk Mark Label, a purity Symbol of silk through the Authorised Users and prospective members.

In this context, this office has decided to collect rate quotations for supply of the following items as per the specifications and Terms & Conditions mentioned in Annexure-I. Details are given below:

#	Particulars	Specification	Quality	Colour	Qty
1	Hand Bills	22 x 15cms (F&B)	90 Gsm Art paper with double side printing (Kannada & English)	Multi Colour	4000 Nos
2	Invitation Card With Envelopes	18.5 x13 cms 19.5 x14 cms	300 Gsm Art Board 170 GSM Art paper mat finished		100 Nos
3	Posters	35" x 23" 34" x 46"	170 GSM Art paper (Kannada & English)		2 Nos 2Nos
4	Direct Mailer with envelope	18.5 x13 cms 19.5 x14 cms	300 Gsm Art Board 170 GSM Art paper mat finished		600 Nos
5	Silk Mark India Logo	20 x 20cms	Gumming on the back side		200 Nos
6	Silk Mark India Logo	50 x 50 cms	Eco solvent printing with 3mm sun board pasting		2 Nos
7	Banner	5' x 3'	Multi colour printing Art work will be supplied by SMOI (Other than banned item by BBMP)		2 Nos

You are requested to quote the lowest rates for the above said items on or before 14th November, 2019 up to 12.00 noon to this office for taking further action at this end. Quotations will be opened on the same day 14th November, 2019 at 3.30 P.M.

Yours faithfully

Sd/-
(P.G. Sateesh Kumar)
Deputy Director (Insp.)

Encl: 1. Terms and conditions

TERMS AND CONDITIONS:

- 1. RATES AND APPLICABLE TAXES:** The parties should clearly quote the rates and applicable rate of taxes in their quotation separately. Any other statutory levies such as excise duty, entry tax etc., are to be quoted separately and clearly by the parties, for evaluation purposes and to conclude rate contract.
- 2. ESCALATION CHARGES:** No escalation charges will be entertained during the currency of contract, once the quotation is accepted and contract is awarded.
- 3. E.M.D.:** The service provider should be accompanied with **EMD AMOUNT @2% of the actual rate quoted** drawn in favour of "Silk Mark Organisation of India" by a **demand draft** payable at Bangalore from a Nationalized / Reputed banks.
- 4. REFUND OF E.M.D:** The EMD amount of the unsuccessful bidders shall be returned, through RTGS/NEFT within 60 days from the date of opening of the service provider. The EMD of the successful service provider shall be adjusted in the final payment.
- 5. LAST DATE FOR SUBMISSION OF QUOTATION:** The last date for submission of the sealed competitive quotation addressed to **The Deputy Director(Insp.), Silk Mark Organisation of India, Central Silk Board, "Resham Bhavan" # 14, Vatal Nagaraj Road, Okalipuram, Bangalore-560 021 on or before 14th November, 2019 up to 12.00 noon.** The envelope containing the competitive quotation should be sealed and submitted duly super scribing on the envelope as "**QUOTATION FOR SUPPLY OF PRINTED MATERIALS**" at the above address.
- 6. OPENING THE QUOTATIONS:** The quotations so received well within the stipulated time shall be opened at **3.30 PM on the same day (14th November, 2019)** in the presence of the quotationer or their representative at the Office of **The Deputy Director(Insp.), Silk Mark Organisation of India, Central Silk Board, "Resham Bhavan", # 14, Vatal Nagaraj Road, Okalipuram, Bangalore-560 021.**
- 7. LATE QUOTATIONS:** The quotations received after the due date and time prescribed shall be summarily rejected.
- 8. VALIDITY:** The rates quoted should be valid for a period of 30 days from the date of opening the quotation.
- 9. INCREASE OR DECREASE THE QUANTITY:** The Deputy Director (Insp.), Silk Mark Organisation of India, Central Silk Board, Bangalore, reserves the right to increase or decrease the quantity of the material.
- 10. RIGHT TO ACCEPT OR REJECT:** The Deputy Director (Insp.), Silk Mark Organisation of India, Central Silk Board, Bangalore reserves the right to accept or reject any [or] all the quotations either in part or in full without assigning any reason's thereof.
- 11. PAYMENT:** The bill of cost for supply of the '**Silk Mark Expo 2019 - Printed Materials**' shall be made only after satisfactory supply of the materials ordered. No advance payment shall be made for the supply of these items.
- 12. ADDITIONAL INFORMATION, IF ANY:** For any/all information, the successful quotationer may contact '**The Deputy Director (Insp.), Silk Mark Organisation of India, Central Silk Board, 'Resham Bhavan, #14, Vatal Nagaraj Road, Okalipuram, Bangalore - 560 021 (Phone: 080-23421144 / 23120274).**
