



केन्द्रीय रेशम बोर्ड **CENTRAL SILK BOARD**
(वस्त्र मंत्रालय, भारत सरकार **Ministry of Textiles - Govt. of India**)
केरेबो कॉम्प्लेक्स, बी टी एम लेआउट, मडिवाला
CSB Complex, BTM Layout, Madiwala
बेंगलूरु **Bengaluru-560068**

No. CSB-1(4)/89-EP&ES

Date:-18-05-2017

Speed Post

Sir/Madam,

Sub: Printing and supply of Carpet Labels Rate Enquiry Quotations – Regarding

This is to inform you that Central Silk Board, Ministry of Textiles, Government of India, is interested to print Carpet labels with PVC stickers. Details of the jobs and the quantity required is mentioned below:

Name of the item job/Specification		Quantity Required	EMD Rs.	Supply Schedule
Carpet label	Sticker			
Item : Carpet Labels with Stickers Label Size : 9 cms x 14 cms Quality : 90 GSM Sticker Paper Strong Gumming in the back for affixing onto carpet. Perforations: 2(two) lines across diagonally. Printing: Multi Colour printing with 7 digit number. Auto Numbering in increasing order from 0100001 to 0200000. Printing four Colour Finishing –Cutting	PVC Transparent Self Adhesive window type stickers. As per sample given with strong <u>Gumming</u> Size : 11.5 Cm x 16.5cm Validity Period: 90 days	1.0 Lakh Nos.	2,000/-	Within 90 days

You are requested to quote your rates as per specifications and terms & conditions enclosed herewith for the supply of above items. Supply Orders will be staggering for one year from the date of confirmation of first order. The sample of Label and Sticker are enclosed herewith for reference. The soft copy of the design of the label has to be developed from the hard copy by the successful bidder.

Yours faithfully

[GOVINDACHARI]
ASSISTANT DIRECTOR [INSP.]

TERMS AND CONDITIONS:

- a. **RATES AND APPLICABLE TAXES:** The parties should clearly quote the rates and applicable rate of taxes in their quotation separately. Any other statutory levies such as Excise duty, Entry tax, service tax etc., are to be quoted separately and clearly by the parties for evaluation purposes and to conclude rate contract. If taxes are not indicated separately then it is presumed that rate quoted is inclusive of all taxes.
- b. **ESCALATION CHARGES:** No escalation charges will be entertained during the currency of the contract, once the quotation is accepted and contract is awarded.
- c. **VALIDITY:** The rates quoted should be valid for a period of 90 days from the date of opening the quotation.
- d. **E.M.D.:** The quotation should be accompanied with an EMD of Rs.2000/- [Rupees Two Thousand Only] drawn by a demand draft/pay order in favour of "**Silk Mark Organisation of India**" Bangalore. The quotation received without EMD will be summarily rejected.
- e. **LAST DATE FOR SUBMISSION OF QUOTATION:** The last date for submission of the sealed competitive quotation addressed to the Chief Executive Officer[CEO],Silk Mark Organisation Of India, Central Silk Board, Bangalore is **12/06/2017** up to **2.00 PM**. The envelope containing the competitive quotation should be sealed and submitted, duly super scribing on the envelope as "**QUOTATION FOR THE SUPPLY OF CARPET LABELS**" and addressed to the Chief Executive Officer[CEO],Silk Mark Organisation Of India, Central Silk Board , B.T.M. Layout Madivala, Bangalore-560068.
- f. **OPENING THE QUOTATIONS:** The quotations so received well within the stipulated time shall be opened at 4.00 PM on the same day i.e. **12/06/2017** in the presence of the quotationer or their representative at the Office of the Central Silk Board, CSB Complex, 1st Floor B.T.M. Layout, Madivala, Bangalore -560068.
- g. **LATE QUOTATIONS:** The quotations received after the due date and time prescribed shall be summarily rejected.
- h. **LIST OF GOVT. AND OTHER INSTITUTIONS TO WHOM SIMILAR PRINT MATERIAL WERE SUPPLIED:** Tenderers have to give the list of Government and other institutions to whom they have already supplied the similar print material along with the complete profile of the Organisation and manufacturer's name, their trade mark and brand of any should be invariably mentioned in the tender and illustrative leaflets giving technical particulars etc. are to be attached to the tender to facilitate consideration of the offer.
- i. **LIQUIDATED DAMAGES:** In case of failure to supply the quantity within the stipulated period, when ordered, the Central Silk Board shall deduct from the quoted

price, as liquidated damages, a sum equivalent to 0.5% of the quoted price for the delayed supply for each week until actual delivery, up to a maximum deduction of 10% of the quoted/contract price. Once the maximum of 10% is reached the SMOI is at liberty to cancel the order.

j. **REFUND OF E.M.D.:** The EMD of the successful quotationer shall be discharge only after satisfactory supply of the materials ordered. The EMD of the unsuccessful bidders will be refunded after the work order is placed with the successful bidder.

k. **FORFEITURE OF THE E.M.D.:** Failure to supply the ordered material within the stipulated period shall result in forfeiture of the EMD of the successful bidder to whom the tender awarded.

l. **INCREASE OR DECREASE THE QUANTITY:** The Central Silk Board, Bangalore reserves the right to increase or decrease the quantity of the material.

m. **PACKING INSTRUCTION:-** 100 Numbers of silk carpet labels are to be bundled together and tied with a good quality rubber band. Again 10 such bundles (i.e. 1000 carpet labels) shall be packed neatly & wrapped in a thick brown paper. Each cartoon shall contain only 5000 silk carpets and cartoon should be of good quality.

n. 100 Numbers of PVC Transparent Self Adhesive window type stickers are to be bundled together and tied with a good quality rubber band. Again 10 such bundles (i.e. 1000 stickers) shall be packed neatly & wrapped in a thick brown paper. Each cartoon shall contain only 5000 PVC Transparent Self Adhesive window type stickers and cartoon should be of good quality.

o. **RIGHT TO ACCEPT or REJECT:** The Central Silk Board, Bangalore reserves the right to accept or reject any or all the quotations either in part or in full without assigning any reasons thereof.

p. **PAYMENT:** The bill of cost (Invoice) for supply of the carpet labels shall be submitted only after satisfactory supply of the materials ordered. No advance payment shall be made.

q. **ADDITIONAL INFORMATION, IF ANY:** For any/all information, clarification the successful quotationer may contact the Assistant Director [Insp.], Central Silk Board, B.T.M. Layout, Madivala, Bangalore-560068, (phone: 080-26282152, 26282151, 26282117).