

**SILK MARK EXPO 2016 – CHENNAI**  
**STALL BOOKING FORM**

The Nodal officer,  
Chennai Chapter,  
Silk Mark Organisation of India,  
28/22, K K Salai, Saligramam,  
Chennai 600 093.

Dear Sir,

Please confirm our stalls in **SILK MARK EXPO -2017**, to be held at **Kalivanar Arangam, walajah Road, Chennai-600002** from **6<sup>th</sup> October to 12<sup>th</sup> October 2017** as per following details.

1. Products & services to be exhibited .....

2. Name to appear on FASCIA.....

3. Exhibiter's Name.....

4. Telephone no.....Mobil No.....

Address.....

E-mail: .....

5. Total Amount..... (As per the Mentioned Amount in Lay Out)

Advance.....Balance.....

Cheque/DD No.....Date.....

Name of the Bank.....Branch.....City.....

**Terms & conditions**

- ✓ No Exhibitor will be allowed to participate in the exhibition without paying minimum of 50% of gross amount of the Stall Space booked, in advance of the scheduled date of commencement of the exhibition.
- ✓ No refund of payment will be made for cancellation of the Stall Space booked by the exhibitor.
- ✓ All exhibitors will abide by the rules and regulations laid down by the SMOI either verbally or in writing.
- ✓ Sales persons in stall should maintain the dress code (Should wear white Shirt) Strictly.
- ✓ No Eatables, Tobacco related items are permitted inside the Venue.
- ✓ The decision of the organisers will be final and binding on all concerned and in all matters relating to the exhibition.
- ✓ Any dispute will be strictly restricted to the jurisdiction of Courts in Chennai, alone.
- ✓ The organisers shall be at liberty to change the dates, timing or venue of the exhibition owing to unavoidable circumstances or to cancel the exhibition for such reasons under advice to the exhibitors.
- ✓ The organisers will not be held responsible by the exhibitor for any mistakes, omissions etc.
- ✓ Any damage or loss caused by any exhibitor to any part of the exhibition centre or to the goods belonging to other exhibitors in the exhibition will be charged for by the organisers from the

*exhibitor concerned who shall make the payment for any such damage or loss forthwith to the organisers if and when called upon to do so.*

- ✓ *Any loss or damage to goods suffered by the exhibitor owing to pilferage, fire, rain, floods, riots, strike or accident or any malicious motive, or during transport and carriage or in the premises of the exhibition centre owing to the same or any other reason whatsoever shall not be the responsibility of the organisers and no payment or reimbursement whatsoever shall be made by the organisers to the exhibitor concerned for any such loss or damage suffered by the exhibitor.*
- ✓ *All the participants has to produce & display the current valid AU's certificate.*
- ✓ *Conversion of an allotted stall to free design is not permitted*
- ✓ ***No outside fittings or lights are allowed to install in the stall without prior permission***
- ✓ *The organiser reserve the rights to order exhibitors to make such alteration their stall as to avoid interference with the display of other exhibitors*
- ✓ *No alteration to the size of an exhibitor's stall permitted without the prior approval of the organiser.*
- ✓ ***The organisers reserve the right to modify the layouts of stall sights and business desk (table space) and gangway.***
- ✓ *Interior designs of any exhibitor or any alteration are allowed only after ensured by the organiser, the changes will not block or box in other exhibitor stall.*
- ✓ *Though reasonable fixing may be made to the flush plywood wall of the stall, no alteration to the fascia structure or the format is permitted*
- ✓ *Stands may not over hang the allotted area, nor any obstruction permitted on gangways, fire points, extinguishers or emergency exits.*
- ✓ ***GST, general GST Act requires all participants or the authorised dealers have to register with GST departments to obtain temporary branch certificate from the GST officers with whom the GST returns are being filed.***
- ✓ *No hoardings, banners, etc, will be allowed on the exhibition premises or on the roads in the vicinity unless their designs, specification, installations and location have been approved by the organiser. Such unauthorised display is liable to be removed by the organiser without notice.*
- ✓ *No material exhibit will be allowed to be taken out of the hall without valid exit pass obtained from the office authorised by the organiser.*
- ✓ ***On Request the Extra Table, Lights, etc will be provided and charged extra from the Exhibitor and the Exhibitor has to pay directly to the Service Provider as per the cost fixed by the Organisers.***
- ✓ *All exhibitors are subject to general lien in favour of organisers for all sums whether for unpaid rental or otherwise, due from an exhibitor to the organizer.*

*We have read carefully all the rules and regulations of SILK MARK EXPO and hereby explicitly agree to comply with all the regulations contained there in. We further agree to comply with such other with such regulations as may be modified by the exhibition authority from time to time.*

Name.....

Company Name .....

AU Reg. No..... validity Date.....

Signature.....

Designation.....  
(With stamp)

Date.....