



Your Assurance of Pure Silk

No. SMOI/PROG/CO/2019-20/29

06-01-2020

Notice inviting Quotations

Sub: Rate Enquiry for Printing of SMOI Corporate Brochures - Regarding

This is to inform you that Silk Mark Organisation of India is interested to print SMOI Corporate Brochures on Indian Silks. The brochures will be of two varieties, one Premium SMOI Corporate Brochure and the other Regular SMOI Corporate Brochure. Details of the job and the quantities required are given below:

Sl. No.	Item	Specifications	No. of Pcs.	EMD Amount (Rs.)
1.	Premium SMOI Corporate Brochure	Printing: 4 colour offset printing Quantity: 1000 Nos. Size: Closed - 9.5" (w) x 8" (h); Open - 19" (w) x 8" (h) No. of Pages: 4 + 12 Cover 4 Pages: 300 GSM Imported Milky White or off white (cream color) Textured Paper with Spot UV on Butterflies and Silk Mark Organisation of India wordings and over embossing for SMOI logo on top right Inside 12 Pages: 170 GSM Imported Milky White or off white (cream color) Textured Paper Special Inclusion: Folding pouch in Inside Back Cover Binding: Centre Pinning	1000 Nos	2,000/-
2.	Regular SMOI Corporate Brochure	Printing: 4 colour offset printing Quantity: 2000 Nos. Size: Closed - 9.5" (w) x 8" (h); Open - 19" (w) x 8" (h) No. of Pages: 4 + 12 Cover 4 Pages: 210 GSM Milky White or off white (cream color) Foreign Art Card with Matt lamination Inside 12 Pages: 170 GSM Milky White or off white (cream color) Foreign Art Paper Special Inclusion: Folding pouch in Inside Back Cover Binding: Centre Pinning	2000 Nos	

Layout Design: This office will provide the artwork in soft copy. Specimen copy may be seen at SMOI Corporate Office during office hours on working days.

[. 2

Silk Mark Organisation of India

[Central Silk Board, Ministry of Textiles - Govt. of India]

Corporate Office: CSB Complex, B.T.M. Layout, Madivala, Bengaluru - 560 068. India

Ph: 080-2628 2114 / 2117 / 2151 / 2152; Fax: 080-2668 9356; e-mail: silkmark@silkmarkindia.com; www.silkmarkindia.com

TERMS AND CONDITIONS

1. Rates and Applicable Taxes: The parties should clearly quote the rates and applicable rate of taxes and other charges, if taxes are not indicated separately it will be presumed the rate is inclusive of taxes.
2. Validity: The rates quoted should be valid for a period of 90days from the date of opening the quotation.
4. EMD: The quotation should be accompanied with an EMD of Rs.2,000/- payable online [A/c No:1123960157; IFSC:CBIN0283975] or in the form of Demand Draft / Pay Order, in favour of “Silk Mark Organisation of India”, Bangalore. Quotations received without EMD and with EMD drawn other than in favour of Silk Mark Organization of India will be summarily rejected. In case the payment has been remitted online, the acknowledgement/details should be enclosed in
4. Forfeiture of the EMD: Failure to supply the ordered material within the stipulated period shall result in forfeiture of the EMD.
5. Last Date: The Last Date and time for Submission of sealed quotations is 28-01-2020, 1.00 p.m. The quotation should be addressed to ‘The Chief Executive Officer, Silk Mark Organization of India, Central Silk Board, CSB Complex, B.T.M. Layout, Madivala, Bangalore-560068’ and the envelope should be superscribed: “Quotation For Printing of SMOI Corporate Brochure.”
6. Opening: The Quotations will be opened on 28-01-2020 at 4.00 P.M in the presence of the interested representatives of the firms, in the office of SMOI at the above address. The CEO, SMOI, Bangalore reserves the right to accept or reject any or all the quotations without assigning any reasons. The decision of the CEO is final and binding and no correspondence will be entertained in this regard.
7. Lowest Quote: For the purpose of deciding the lowest quotation i.e. L-1, the total amount quoted for of both types of brochures will be considered. However, the rate for both the brochures, if required to be printed additionally, should also be mentioned separately.
8. Delivery: The printed brochures should be supplied to SMOI at the address given at ‘5’ above.
9. Payment: No advance payment will be made. The vendor should get the proof copy approved by this office before final printing. The bill in duplicate may be submitted to this office after satisfactory supply of the printed brochure for effecting the payment. TDS as applicable will be deducted.
10. Additional Information, if any: For any additional information, the bidders may contact the Assistant Director (Insp.), Silk Mark Organisation of India, Central Silk Board, B.T.M Layout, Madivala, Bangalore–560068 (Phone No: 080-26282151 & 26282117).
