



Silk Mark Organisation of India

(Central Silk Board, Ministry of Textiles, Govt. of India)

14, Vatal Nagraj Road, Okalipuram, Bangalore – 560021, Karnataka

Phone: +9180 23120274 email: bangalore@silkmarkindia.com



Your Assurance of Pure Silk.

Regn. No.1054/2003-2004

No.SMOI/BLR/PUBLICITY/2024-25

Date: 22-01-2025

To

Dear Sir,

Sub: Inviting Rate Quotations for Supply of printed materials for SMOI, Bangalore - Reg.

Silk Mark Organisation of India, Central Silk Board, Ministry of Textiles, Government of India, Bangalore regularly requires printed materials for publicity purpose of Silk Mark, the Symbol of pure Silk. In this context, this office has decided to invite rate quotations for supply of the following items as per the specifications and Terms & Conditions mentioned in **Annexure-I**. Details are given below:

#	Particulars	Size	Specification / Quality	Colour	Quantity
1	Posters	A3 size	170 GSM Art paper with back side adhesive/ gumming in top & bottom strip (peal & stick type) (Kannada & English - 2 designs each Landscape & Portrait – 50% each)	Multi Colour	1000 No.s x 4 designs = Total 4000 No.s

Note: Art work for all the above will be provided by this office for printing.

You are requested to quote the lowest possible rates for the above said items on or before **07th February, 2025 up to 12.00 noon** to this office for taking further action at this end. Quotations will be opened on the same day 07th February, 2025 at 2.00 P.M.

Yours faithfully

Sd/-
(D N Sandeep)
Assistant Director (Insp.)

Encl: 1. Terms and conditions

TERMS AND CONDITIONS:

- 1. RATES AND APPLICABLE TAXES:** The parties should clearly quote the rates and applicable rate of taxes in their quotation separately. Any other statutory levies such as excise duty, entry tax etc., are to be quoted separately and clearly by the parties, for evaluation purposes and to conclude rate contract.
- 2. ESCALATION CHARGES:** No escalation charges will be entertained during the currency of contract, once the quotation is accepted and contract is awarded.
- 3. E.M.D.:** The service provider should be accompanied with **EMD AMOUNT @2% of the actual rate quoted** drawn in favour of "Silk Mark Organisation of India" by a **Demand Draft** payable at Bangalore from a Nationalized / Reputed banks.
- 4. REFUND OF E.M.D:** The EMD amount of the unsuccessful bidders shall be returned, through RTGS/NEFT within 60 days from the date of opening of the service provider. The EMD of the successful service provider shall be adjusted in the final payment.
- 5. LAST DATE FOR SUBMISSION OF QUOTATION:** The last date for submission of the sealed competitive quotation addressed to **The Assistant Director (Insp.), Silk Mark Organisation of India, Central Silk Board, "Resham Bhavan" #14, Vatal Nagaraj Road, Okalipuram, Bangalore-560 021 on or before 07th February, 2025 up to 12.00 noon.** The envelope containing the competitive quotation should be sealed and submitted duly super scribing on the envelope as "**QUOTATION FOR SUPPLY OF PRINTED MATERIALS**" at the above address.
- 6. OPENING THE QUOTATIONS:** The quotations so received well within the stipulated time shall be opened at **2.00 PM on the same day (07th February, 2025)** in the presence of the quotationer or their representative at the Office of The Assistant Director (Insp.), Silk Mark Organisation of India, Central Silk Board, "Resham Bhavan", #14, Vatal Nagaraj Road, Okalipuram, Bangalore-560 021.
- 7. LATE QUOTATIONS:** The quotations received after the due date and time prescribed shall be summarily rejected.
- 8. VALIDITY:** The rates quoted should be **valid for a period of 1 year** from the date of opening the quotation and will be applicable for any further orders during that period.
- 9. INCREASE OR DECREASE THE QUANTITY:** The Assistant Director (Insp.), Silk Mark Organisation of India, Central Silk Board, Bangalore, reserves the right to increase or decrease the quantity of the material.
- 10. RIGHT TO ACCEPT OR REJECT:** The Assistant Director (Insp.), Silk Mark Organisation of India, Central Silk Board, Bangalore reserves the right to accept or reject any [or] all the quotations either in part or in full without assigning any reason's thereof.
- 11. PAYMENT:** The bill of cost for supply of the '**Printed Materials**' shall be made only after the satisfactory supply of all the materials ordered. No advance payment shall be made for the supply of these items.
- 12. ADDITIONAL INFORMATION, IF ANY:** For any/all information, the successful quotationer may contact 'The Assistant Director (Insp.), Silk Mark Organisation of India, Central Silk Board, 'Resham Bhavan, #14, Vatal Nagaraj Road, Okalipuram, Bangalore - 560 021 (Phone: 080-2342 1144 / 99864 45200).

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