

NO.CSB/RO/(DL)/SMOI/VANYA/4(18)/2017-18

DATE :25.05.2017

To,

Sir,

Subject: - Inviting quotation for undertaking Renovation work of Vanya Silk Shoppee in New Delhi: - reg.

In continuation to this office letter no. CSB/RO/SMOI/ (DL)/4(12)/2015-16 dated 28.04.2017 on the subject cited above, it is to inform that the last date for the submission of quotations has been extended up to 02.06.2017 to undertake the renovation work of Vanya Silk Shoppee located at August Kranti Bhawan, Bhikaji Cama Place, New Delhi. The details of the work for renovation of Vanya Silk Shoppee as per details given below:-

1.	Size of the shops 10' X 14' (Two adjacent Shops)
2.	Providing good quality vinyl flooring
3.	Replacing main entrance glass door with 'Vanya' and 'Silk Mark' logo on the glass.
4.	Providing glass façade on partition.
5.	Providing concealed electric wiring and LED lighting.
6.	Providing new shoppee sign board in bilingual (Hindi and English), with 3D cut illuminated letters.
7.	Face lifting the shoppee entrance covering AC outer unit/ducts etc.
8.	Complete interiors including cash counter, shelves, mirrors etc and other furniture.

Therefore, you may submit your lowest competitive quotation as per following terms & conditions mentioned herein.

TERMS & CONDITIONS

1. Sealed Quotations should reach this office on or before **02.06.2017 (Friday) at 3.00 P.M.** The Competitive quotation may be dropped in the Tender Box kept in Office after that quotation will not be accepted. Quotations will be opened on the same day i.e.02.06.2017 at 04.00 P.M. in the office.
2. The quotation must be completed in all respects. Terms & conditions etc. should be specified clearly.
3. The rate quoted should be given with all the specification of the material used. The parties should clearly quote the rates and applicable taxes in their quotation separately. Any other statutory levies such as excise duty, service tax etc are to be quoted separately and clearly by the parties for evaluation purposes and to conclude rate contract. If taxes are not indicated separately then it is presumed that rate quoted is inclusive of all taxes.
4. No escalation charges will be entertained during the currency of the contract, once the quotation is accepted and contract is awarded.
5. The rates should be typed/written clearly strictly both in figures & words without any cuttings/Erasing/overwriting.
6. The Envelope should invariably be super scribed "Renovation of Vanya Silk Shoppee" at August Kranti Bhawan New Delhi.
7. 2% EMD of total value of the quotation/bid exceeding Rs.1.00 lakh be enclosed with quotation through Bank Demand Draft to be drawn in favour of "**Silk Mark Organisation of India, New Delhi**".
8. Only Sealed quotation will be accepted.
9. Once the rates quotation is accepted the work order will be awarded. The work should be completed with in 15 days after receipt of work order.
10. TDS will be deducted as per rule. PAN No. should be indicated.
11. The Silk Mark Organisation of India reserves the right to accept or reject any or all quotations. However, the party is at liberty to seek clarification. The party may inspect the venue on any working day.